

# IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

An Independent Agency of the Executive Branch

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BOARD MEMBERS:  
James Albert, Chair  
Janet Carl, Vice Chair  
Gerald Sullivan  
Betsy Roe  
John Walsh  
Patricia Harper

**September 2, 2008**

Charles Allison  
3001 E 43<sup>rd</sup> Street  
Des Moines, IA 50317

## CIVIL PENALTY ASSESSMENT ORDER

Name of Committee: Allison for Secretary of State

Report Due Date: January 22, 2008

Date Report Filed: June 30, 2008

Amount of Penalty: \$ 200.00

Rule Imposing Penalty: 351—4.59(3)

Waiver Request Filed: no

Your Committee is hereby directed to pay the State of Iowa an automatically assessed civil penalty for the late filing of the report as set out above. Payment shall be made by check or money order made payable to the "State of Iowa" and submitted to the Board's office.

As provided in rule 351—4.60, if a committee feels there are mitigating circumstances that prevented timely filing, it may make a written request for waiver of the penalty. The request shall set out and outline the circumstances that the committee believes justifies a waiver. A waiver request must be submitted within 30 days of service of this notice. The Board will review the request and issue a total waiver, partial waiver or denial of the request.

If the waiver is denied or partially waived, pursuant to rule 351—4.61(1) a committee may accept resolution of this matter by paying the assessed penalty or may request a contested case proceeding. Such a request must be filed within 30 days of service of the notice of denial or partial waiver. The failure to request a contested case proceeding is a failure to exhaust administrative remedies for purposes of judicial review of an agency action.

## BY DIRECTION OF THE BOARD

James Albert, Chair  
Janet Carl  
Gerald Sullivan  
Betsy Roe  
John Walsh  
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